

2016-2017 Projected Financial Highlights

General Fund Revenue	\$9,355,092	Unreserved Fund Balance	\$1,180,006
General Total Expenditures	\$9,288,376	Total General Fund Balance	\$1,136,585

Superintendent Search Timeline

Announce vacancy	February 1, 2017
Application deadline	March 28, 2017
Screening	April 3, 2017
First round interviews begin	April 6, 2017
Second round interviews begin	April 11, 2017
Approve contract	May 15, 2017
Superintendent begins	July 1, 2017

Screening Team

A team from the Minnesota School Boards Association (MSBA) has been selected to assist the School Board in securing and screening applicants. The team will be facilitated by Sandy Gundlach, MSBA Director of School Board Services.

Salary and Contract

The salary will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

Application Procedure

MSBA uses an online application process. Applicants begin the application process at www.applitrack.com/msba/onlineapp. Applicants will need to establish a user name and password to log on. To be considered for this position, an applicant's completed file must be received by the MSBA office by 11:59 p.m. on March 28, 2017, and must include the completed online application and the following uploaded documents:

- A cover letter indicating a desire to be a candidate for the "Pelican Rapids School District" superintendent;
- Legal proof or other evidence (i.e., certificate/license) showing the candidate's qualification to be a superintendent in the state of Minnesota; and
- A set of up-to-date credentials, which includes a current resume, at least three letters of recommendation, and a copy of the candidate's official transcript(s). (Upon hire, originals must be submitted to the school district.)

Contact **Sandy Gundlach** at 507-934-2450, ext. 128, or sgundlach@mnmsba.org with any questions. Please mark any correspondence and/or envelopes "Pelican Rapids Superintendent Search."

Applicants are requested to not contact School Board members unless called for an interview.

Pelican Rapids School District is an equal opportunity employer, and the Minnesota School Boards Association is an equal opportunity search agency.

Pelican Rapids School District

is seeking qualified applicants for the position of
Superintendent

Application deadline: March 28, 2017



"We Learn Not for School, but for Life!"

The Search

The Pelican Rapids School Board is seeking qualified applicants for the position of superintendent. The search is due to the retirement of Deb Wanek, who has served as superintendent for 10 years.

About the School District

Pelican Rapids School District's central office is located in the city of Pelican Rapids. The roughly 344-square-mile school district has an approximate student enrollment of 900 students from the communities of Erhard and Pelican Rapids.

Viking Elementary School serves 500 early childhood to grade 6 students and Pelican Rapids High School serves 400 students in grades 7 through 12.

Pelican Rapids School District employs 75 licensed staff, 59 support staff, 2 full-time principals, a part-time assistant principal, a part-time dean of students, and a full-time superintendent, business manager, and administrative assistant.

The school district operates its own food service program.

The school district's transportation service program is run by a private, contracted company.



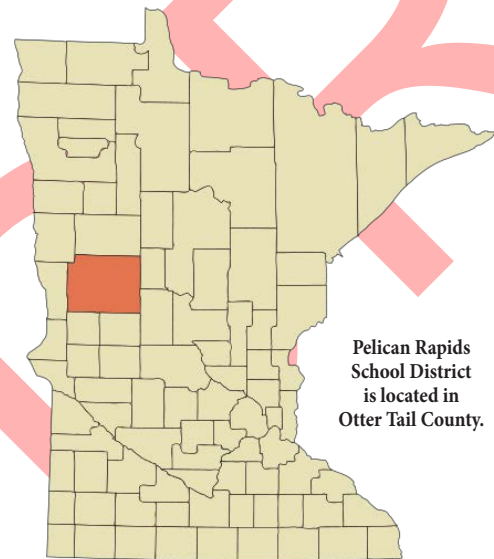
About the Community

Pelican Rapids School District is located in scenic Otter Tail County in the "heart of Minnesota's lakes country." The city of Pelican Rapids is located along U. S. Highway 59 and Minnesota Highway 108.

The area's economy is fueled by its strong agriculture, tourism, and industry. A variety of retail and unique shops and professional services are available locally.

Many outdoor seasonal and recreational activities can be found locally.

- Home to more than 1,000 lakes.
- Home to Maplewood State Park.
- Home to "World's Largest Pelican."



School District Points of Pride

- The school district offers a range of academic and co-curricular opportunities for students in a small school setting.
- Students have access to advance placement courses, college in the high school, and after-school enrichment activities.
- The school district operates a four-day week schedule.
- Initiated in 2015, every student in grades 9 through 12 gets a new laptop computer, allowing for virtual learning experiences tied to real-world situations.
- Fully implemented Franklin Covey's Leader In Me program.
- Recently updated facilities, including construction of a new activities center and an Auditorium.
- Cohesive, collaborative staff that has fully implemented PLCs with a strong focus on data and instructional strategies.
- The school district's students and staff fully embrace and celebrate diversity.

School Board

The Pelican Rapids School Board is comprised of citizens dedicated to providing the best education possible for every student.

Charlie Blixt, chair (9 years)

Michael Forsgren (4 years)

Dena Johnson (8 years) | Jon Karger (9 years)

Kathryn Ouren (12 years) | Anne Peterson (newly elected)

Leadership Profile

The Pelican Rapids School Board is searching for a new superintendent. The School Board is committed to finding a candidate who:

- acts with honesty and in an ethical manner in dealings with the School Board, staff, students, parents, and community;
- is a "people person" with proven abilities in human relations and communications;
- has a thorough knowledge of and successful experience in school finance;
- has knowledge of and successful experience with special needs and diverse populations;
- has the ability to develop and direct an effective leadership team; and
- has proven ability to work cooperatively with the school board and provide options and recommendations.

Previous superintendent experience is preferred, but not required.